

EDUCATIONAL POLICY STUDIES

Ph.D. Program Handbook 2025 -2026

This document has been prepared as an overview for the convenience of the EPS student. It is not intended, nor should it be used, as a substitute for the careful reading of the Graduate Catalog and other official documents of the College of Education. It is the student's responsibility to know about, and keep up with, requirements for their program. The official document for your program is the College of Education Graduate Catalog for the academic year in which you were admitted.



Department of Educational Policy Studies

30 Pryor Street, Suite 450

404-413-8030

epsdept@gsu.edu



COLLEGE OF
EDUCATION
& HUMAN
DEVELOPMENT

WELCOME

The mission of the faculty and staff in Educational Policy Studies (EPS) is to provide the knowledge and services that will help you earn your doctoral degree in Educational Policy Studies. Advisors will work with you to ensure that you are familiar with how to access support services, how to meet your degree requirements, how to explore academic and extra-curricular opportunities that will support achievement of your educational goals.

The following is a list of resources and information that will be valuable to you during your student life at Georgia State University.

We look forward to working with you.

Dr. Jennifer Esposito, Professor and Department Chair
jesposito@gsu.edu
404-413-8281



Educational Leadership Faculty



Cowan, Dionne

Executive
Director of the
Principals Center
and Clinical
Assistant
Professor



Luck, Phillip

Clinical Assistant
Professor



Rumbaugh, Will

Clinical Associate
Professor - Tier I
Program
Coordinator;
Director of
UCEA's Center
for Urban School
Leadership



Sauers, Nick

Associate
Professor - Ed.D.
Program
Coordinator;
Associate
Director of
UCEA's Center
for Urban School
Leadership



Wang, Yinying

Associate
Professor

Social Foundations Faculty



Bohan, Chara

Professor - Social
Foundations
Doctoral Program
Coordinator



Boyles, Deron

Distinguished
University
Professor



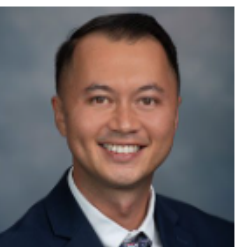
King, Joyce E.

Professor -
Benjamin E. Mays
Endowed Chair
and Professor



Lachaud, Qiana

Clinical Assistant
Professor



Wong, Casey
Philip

Assistant
Professor of
Social
Foundations of
Education

Higher Education Faculty



Blake, Daniel

Assistant
Professor of
Higher Education



Bohan, Chara

Professor - Social
Foundations
Doctoral Program
Coordinator



Johnson, David

Associate
Professor -
Higher Education

Research, Measurements & Statistics Faculty



An, Lily

Assistant
Professor of
Quantitative
Methodology



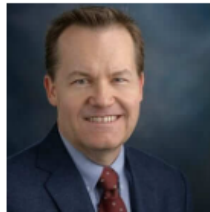
Burkhard, Tanja

Assistant
Professor



Copple, Janie

Assistant
Professor



Fortner, Kevin

Associate
Professor



Fournillier,
Janice

Professor



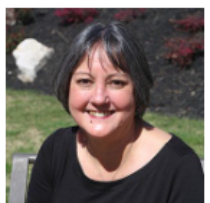
Frisby, Michael

Assistant
Professor -
Research,
Measurement
and Statistics



Li, Hongli

Professor



Pigott, Terri

Professor - RMS
Program
Coordinator

EPS Staff

KIMBERLY MOORE

Business Manager

Phone: 404-413-8256

Email: kmoore@gsu.edu



Student-related responsibilities:

Resolves office management issues, answers questions regarding Graduate Research Assistantships, and distributes possible travel money for scholarly presentations

AISHAH COWAN

Academic Specialist

Student Admissions

Phone: 404-413-8273

Email: acowan@gsu.edu

Student-related responsibilities:

Answers admissions and registration questions and updates registration overrides that have been approved by the course instructor.

DAMIEN LAWRENCE

Administrative Specialist

Phone: 404-413-8274

Email: dlawrence@gsu.edu



Student-related responsibilities:

Schedules meeting rooms within the department, is the point of contact to submit doctoral forms and updates registration overrides that have been approved by the course instructor.

Student Resources

CAMPUS ID and GSU EMAIL

Your CampusID is the account name you will use to login to many of the systems you will utilize in your daily life at Georgia State. It is a part of your official Georgia State [email](#) address (e.g., campusID@student.gsu.edu for students and campusID@gsu.edu for faculty/staff). All new students, faculty, and staff must activate their CampusID. To activate your CampusID you must select your personalized security questions/answers and initial password.

ACTIVATING YOUR CAMPUS ID:

Go to: <https://campusid.gsu.edu/sspr/private/login>

You will be asked to enter your first name, last name, panther # (found either on your panther card or in your acceptance letter) and date of birth. Please follow the prompts.

PAWS (PANTHER ACCESS TO WEB SERVICES)

PAWS <http://paws.gsu.edu/> is your online connection to Georgia State. Log in here to register for classes, view academic records and academic evaluation, update personal information, view financial aid and pay tuition and fees. You can also find University news and updates, calendars, and easy access to library information. You can log onto PAWS using your Campus ID and password.

LAWFUL PRESENCE HOLD

All newly accepted students must verify their lawful presence in the United States. This can be confirmed in the following ways:

- By completing a FAFSA (Free Application for Federal Student Aid)
- By submitting one of the following documents:

Student Resources

- A Certified U.S. Birth certificate (photocopy not acceptable)
- US Certificate of Naturalization (USCIS form N-550 or N-570)
- US Certificate of Citizenship (USCIA form N-560 or N-561)
- US Certificate of Birth Abroad
- A current US Passport
- A current GA Driver's License issued by the State of Georgia after January 1, 2008
- A current GA ID Card issued by the State of Georgia after January 1, 2008
- Students on certain visa types can be verified through SEVIS or SAVE

A registration hold will be placed on your account until the verification is confirmed. The hold can be removed by the College of Education and Human Development, Office of Graduate Student Services, 404-413-8000. For additional information, please visit

<https://education.gsu.edu/citizenship-verification/>

REGISTRATION

Registration can be done through your PAWS account. Some courses may require special authorization before you can register. All special authorizations or overflows must be approved by the instructor of the course first. After the instructor has approved you to take the course via email, the instructor should forward the email to Damien Lawrence dlawrence@gsu.edu in order for the authorization to take place. You will be sent an email to your GSU student email account informing you that you can now register for the course. We will not send emails to any other email accounts, so be sure to check your student email account frequently.

For any additional information about registration please view: <http://registrar.gsu.edu/>

Student Resources

FINANCIAL AID

The first step for an entering graduate student is to complete the Free Application for Federal Student Aid (FAFSA) accessible at www.fafsa.ed.gov.

- **The Georgia State Title IV Code is 001574.**
- The priority deadline (ensures delivery of financial aid before fee deadline) to apply for financial aid is April 1 for all graduate students.
- You can check your PAWS account for award information and updates. Also, view <https://sfs.gsu.edu> for additional financial aid information.

ENROLLMENT SERVICES

The Enrollment Services Center can answer questions regarding registration, financial aid, and student accounts. They are located in 227 Sparks Hall and can also be reached by phone at 404-413- 2900.

TUITION & FEES

Listed below is a breakdown of the student fees:

- **The Student Activity Fee is distributed by a committee of seven students and three faculty or staff and is allocated to over 550 chartered student organizations.** These funds provide a range of direct student services. Student organizations that receive these dollars are chartered through the Student Activities office and provide a wide range of services, including presentations, workshops, student media and diversity programs. In addition, various student groups are supported whose activities are related to their specific degree program.
- **Campus Programming** supports a variety of campus wide programming initiatives. These include Spotlight Program Board (e.g. Homecoming, Panther Prowl, Distinguished Speakers Series and musical presentations) as well as other campus wide initiatives that promote leadership development and multicultural competence.
- **The Athletic Fee** is used to support varsity intercollegiate athletics. This fee is used for athletic scholarships and other costs associated with competitive athletics. The athletic fee allows students to use their Panther Card for free access to athletic events.

Student Resources

- **The Transportation Fee** is used to help fund the cost of operating the shuttle service (which transports students to campus from Turner Field), and the cost of leasing over 1,000 parking spaces at Turner Field. Additionally, the transportation fee provides for a significant discount on the purchase of monthly MARTA Breezecards.
- **The Health Fee** funds three areas of health and psychological wellness for Georgia State University students: (1) Student Health Clinic; (2) Student Health Promotion; and (3) psychiatric services. Students may visit the Georgia State University Student Health Clinic to receive ongoing medical consultations and receive prescriptions via appointments or through the urgent sick visit process. Psychiatric services, including psychiatric evaluation, medication, management, and clinical consultation, are provided in the Georgia State University Counseling and Testing Center by psychiatrists and psychiatric interns from Emory University Hospital. Student Health Promotion supports activities that empower Georgia State University students to make informed healthier choices and achieve academic success.
- **The Student Recreation Center** supports all programming, operations and facility needs that occur at the Student Recreation Center, Indian Creek Recreation and Panthersville areas. Since its inception in 2001, the Student Recreation Center has consistently been one of the highest accessed facilities on campus with over 8 million entries to date. The fee allows the department to offer a wide variety of programs and services for either no additional charge or at a very minimal additional fee
- **The Student Center Fee** provides funding support for the operation and long-term repair and replacement of the Student Center (East and West). The Student Center serves as center for the campus community by providing meeting and event spaces, lounge and study spaces and student service offices. The Student Center hosts over 8,000 events per year with over 2.4 million visitors per year.
- **The Library Fee** provides funding for extended library hours as well as the upkeep and replacement of furnishings in common areas.
- **The International Education Fee** supports study abroad by providing scholarships for students to study overseas and provides for compliance with the federally mandated Student and Exchange Visitor Information System, known as SEVIS.
- **The Technology Fee** is used primarily to benefit students to assist them in meeting the educational objectives of their academic program by providing access to computers, software, databases, networks and other services.
- **The Sustainability Fee** supports campus wide sustainability initiatives.
- **Tuition is used to cover the academic costs of your education.** It is used in combination with state appropriations and donations to fund classroom instruction, academic

Student Resources

facilities and faculty and staff salaries. Unfortunately, costs do rise. However, Georgia State University's tuition continues to be lower than most large southeastern universities, and the percentage of increase has been kept lower than many similar institutions.

In order to keep fees reasonable, many students subsidize services that they do not use. It is the intention of the university that the comprehensiveness of the services and programs provided will offer something for everyone.

For additional information, please visit <https://sfs.gsu.edu/resources/tuition/tuition-breakdown/>

Georgia State University - Graduate - Tuition & Mandatory Fees

In-State - Fall 2025 & Spring 2026

No. of Hours Registered	In-State (Resident) Tuition	Mandatory Student Fees*											Total Fees	In-State Tuition & Fees
		Activity	Athletic	Health	International	Library Facility Fee	Library	Recreation	Student Center	Transportation	Technology	Sustainability		
1	\$408.00	\$14.17	\$45.83	\$6.67	\$3.50	\$2.17	\$0.83	\$6.33	\$6.00	\$9.50	\$14.17	\$0.83	\$110.00	\$518.00
2	\$816.00	\$28.34	\$91.66	\$13.34	\$7.00	\$4.34	\$1.66	\$12.66	\$12.00	\$19.00	\$28.34	\$1.66	\$220.00	\$1,036.00
3	\$1,224.00	\$42.51	\$137.49	\$20.01	\$10.50	\$6.51	\$2.49	\$18.99	\$18.00	\$28.50	\$42.51	\$2.49	\$330.00	\$1,554.00
4	\$1,632.00	\$56.68	\$183.32	\$26.68	\$14.00	\$8.68	\$3.32	\$25.32	\$24.00	\$38.00	\$56.68	\$3.32	\$440.00	\$2,072.00
5	\$2,040.00	\$70.85	\$229.15	\$33.35	\$17.50	\$10.85	\$4.15	\$31.65	\$30.00	\$47.50	\$70.85	\$4.15	\$550.00	\$2,590.00
6	\$2,448.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$3,108.00
7	\$2,856.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$3,516.00
8	\$3,264.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$3,924.00
9	\$3,672.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$4,332.00
10	\$4,080.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$4,740.00
11	\$4,488.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$5,148.00
11.5	\$4,692.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$5,352.00
12 or more	\$4,895.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$5,555.00

Georgia State University - Graduate - Tuition & Mandatory Fees

Out-of-State - Fall 2025 & Spring 2026

No. of Hours Registered	Out-of-State Tuition		Mandatory Student Fees*											Total Fees	Out-of-State Tuition & Fees
	Base	Tuition	Activity	Athletic	Health	International	Library Facility	Library	Recreation	Student Center	Transportation	Technology	Sustainability		
1	\$408.00	\$940.00	\$14.17	\$45.83	\$6.67	\$3.50	\$2.17	\$0.83	\$6.33	\$6.00	\$9.50	\$14.17	\$0.83	\$110.00	\$1,458.00
2	\$816.00	\$1,880.00	\$28.34	\$91.66	\$13.34	\$7.00	\$4.34	\$1.66	\$12.66	\$12.00	\$19.00	\$28.34	\$1.66	\$220.00	\$2,916.00
3	\$1,224.00	\$2,820.00	\$42.51	\$137.49	\$20.01	\$10.50	\$6.51	\$2.49	\$18.99	\$18.00	\$28.50	\$42.51	\$2.49	\$330.00	\$4,374.00
4	\$1,632.00	\$3,760.00	\$56.68	\$183.32	\$26.68	\$14.00	\$8.68	\$3.32	\$25.32	\$24.00	\$38.00	\$56.68	\$3.32	\$440.00	\$5,832.00
5	\$2,040.00	\$4,700.00	\$70.85	\$229.15	\$33.35	\$17.50	\$10.85	\$4.15	\$31.65	\$30.00	\$47.50	\$70.85	\$4.15	\$550.00	\$7,290.00
6	\$2,448.00	\$5,640.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$8,748.00
7	\$2,856.00	\$6,580.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$10,096.00
8	\$3,264.00	\$7,520.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$11,444.00
9	\$3,672.00	\$8,460.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$12,792.00
10	\$4,080.00	\$9,400.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$14,140.00
11	\$4,488.00	\$10,340.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$15,488.00
11.5	\$4,692.00	\$10,810.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$16,162.00
12 or more	\$4,895.00	\$11,285.00	\$85.00	\$275.00	\$40.00	\$21.00	\$13.00	\$5.00	\$38.00	\$36.00	\$57.00	\$85.00	\$5.00	\$660.00	\$16,840.00

Academic Calendars

ADDITIONAL INFORMATION ABOUT ACADEMIC CALENDARS
CAN BE FOUND AT

<https://registrar.gsu.edu/registration/semester-calendars-exam-schedules/#fall-2025>



Fall 2025 SEMESTER CALENDAR

ACADEMIC AND REGISTRATION DATES

	FULL SEMESTER Aug 25 - Dec 16	MINI-MESTER 1 Aug 25 - Oct 11	MINI-MESTER 2 Oct 13 - Dec 5
Schedule of Classes Available in PAWS	MAR 17	MAR 17	MAR 17
Registration Period	MAR 31 - AUG 24	MAR 31 - AUG 24	MAR 31 - AUG 24
Cross Registration Application Deadline	JUL 15	JUL 15	JUL 15
Tuition Assistance Program (TAP) Registration Begins	JUL 21	JUL 21	JUL 21
Registration Closes at 8 p.m.	AUG 6	AUG 6	AUG 6
Registration Resumes at 9 a.m.	AUG 8	AUG 8	AUG 8
Classes Begin*	AUG 25	AUG 25	OCT 13
Late Registration Period <i>Students who are not registered for any classes prior to the first day of classes will incur an additional \$50 late fee. GSU-62 Registration Begins. GSU-62 students are exempt from the \$50 late fee.</i>	AUG 25 - 29	AUG 25 - 29	AUG 25 - 29
Late Registration (Add/Drop) Ends at 5 p.m. <i>Last day to drop courses and receive a full refund. No registration permitted after 5 p.m.</i>	AUG 29	AUG 29	AUG 29
Registration Closed <i>No registration permitted.</i>	AUG 30 - SEP 1	AUG 30 - SEP 1	AUG 30 - SEP 1
Withdrawal Period* <i>The Withdrawal Period begins via PAWS at 8 a.m. Withdrawn classes appear on the official transcript with the grade of W or WF. For detailed information on withdrawals, refer to the "Revision of Class Schedules" section in the university catalog.</i>	SEP 2 - OCT 24	SEP 2 - SEP 19	SEP 2 - NOV 7
Semester Midpoint*	OCT 14	SEP 12	OCT 31
Withdrawal Period Ends at 11 p.m. <i>Last day to withdraw on PAWS and possibly receive a grade of W.</i>	OCT 24	SEP 19	NOV 7
Classes End	DEC 8	OCT 8	DEC 2
Final Exams	DEC 9 - 16	OCT 9 - 11	DEC 3 - DEC 5
University Grade Submission Deadline at 5 p.m. via PAWS	DEC 18	OCT 14	DEC 18
Grades Available to Students via PAWS after 5 p.m.	DEC 19	OCT 15	DEC 19
GPA and Academic Standing Available on Official Transcript via PAWS after 5 p.m.	DEC 19	DEC 19	DEC 19
Degrees Conferred and Available on Official Transcript via PAWS after 5 p.m.	JAN 9	JAN 9	JAN 9

TUITION AND FEES PAYMENT DEADLINES

Financial Aid Application Priority Deadline	APR 1	APR 1	APR 1
Payment Due Date <i>Account Payments are due by 5 p.m. in-person or online to secure courses registered by Aug. 6, for continuing students. Continuing students should secure Financial Aid, Sponsored Payments, and Payment Plans by this date.</i>	AUG 6	AUG 6	AUG 6
Payment Due Date <i>Student Account Payment due at 5 p.m. in-person or online. Payment is due same-day for courses added during Late Registration.</i>	AUG 25	AUG 25	AUG 25

HOLIDAYS AND BREAKS (NO CLASSES)

University Official Holiday	SEP 1	SEP 1	N/A
Thanksgiving Break	NOV 24 - 29	N/A	NOV 24 - 29

*Some programs may have different registration dates (start/end dates and midpoints). Please check with your program's department for specific registration dates.



2025 - 2026 ACADEMIC CALENDAR

FALL 2025 SEMESTER

	FULL SEMESTER AUG. 25 – DEC. 16	MINI-MESTER 1 AUG. 25 – OCT. 11	MINI-MESTER 2 OCT. 13 – DEC. 5
Schedule of Classes Available in PAWS	MARCH 17	MARCH 17	MARCH 17
Registration	MARCH 31 – AUG. 24	MARCH 31 – AUG. 24	MARCH 31 – AUG. 24
Late Registration	AUG. 25 – 29	AUG. 25 – 29	AUG. 25 – 29
Classes Begin	AUG. 25	AUG. 25	OCT. 13
Holiday: Labor Day (No Classes)	SEPT. 1	SEPT. 1	N/A
Semester Midpoint	OCT. 14	SEPT. 12	OCT. 31
Last Day for Course Withdrawal via PAWS	OCT. 24	SEPT. 19	NOV. 7
Thanksgiving Break	NOV. 24 – 29	N/A	NOV. 24 – 29
Classes End	DEC. 8	OCT. 8	DEC. 2
Final Exams	DEC. 9 – 16	OCT. 9 – 11	DEC. 3 – 5
Grades Due at 5 p.m.	DEC. 18	OCT. 14	DEC. 18

SPRING 2026 SEMESTER

	FULL SEMESTER JAN. 12 – MAY 5	MINI-MESTER 1 JAN. 12 – FEB. 28	MINI-MESTER 2 MAR. 2 – APRIL 24
Schedule of Classes Available in PAWS	OCT. 13	OCT. 13	OCT. 13
Registration	OCT. 27 – JAN. 11	OCT. 27 – JAN. 11	OCT. 27 – JAN. 11
Late Registration	JAN. 12 – 16	JAN. 12 – 16	JAN. 12 – 16
Classes Begin	JAN. 12	JAN. 12	MAR. 2
Holiday: Martin Luther King Jr. Day (No Classes)	JAN. 19	JAN. 19	N/A
Semester Midpoint	MAR. 3	JAN. 30	MAR. 27
Last Day for Course Withdrawal via PAWS	MAR. 13	FEB. 6	APRIL 3
Spring Break	MAR. 16 – 22	N/A	MAR. 16 – 22
Classes End	APRIL 27	FEB. 25	APRIL 21
Final Exams	APRIL 28 – MAY 5	FEB. 26 – 28	APRIL 22 – 24
Grades Due at 5 p.m.	MAY 7	MAR. 3	MAY 7

SUMMER 2026 SEMESTER

	3-WEEK MAY 11 – JUNE 5	7-WEEK JUNE 8 – AUG. 3	1ST-HALF JUNE 8 – JULY 2	2ND-HALF JULY 6 – 29
Schedule of Classes Available in PAWS	FEB. 16	FEB. 16	FEB. 16	FEB. 16
Registration	MAR. 2 – MAY 10	MAR. 2 – JUNE 7	MAR. 2 – JUNE 7	MAR. 2 – JUNE 7
Late Registration	MAY 11 – 12	JUNE 8 – 12	JUNE 8 – 12	JUNE 8 – 12
Classes Begin	MAY 11	JUNE 8	JUNE 8	JULY 6
Semester Midpoint	MAY 22	JULY 6	JUNE 17	JULY 15
Last Day for Course Withdrawal via PAWS	MAY 27	JULY 13	JUNE 22	JULY 20
Holiday: Memorial Day / Juneteenth / Independence Day (No Classes)	MAY 25	JUNE 19, JULY 3	JUNE 19	N/A
Juneteenth Makeup Day (Only classes cancelled for the Juneteenth holiday will meet.)	N/A	JULY 27	JULY 1	N/A
Independence Day Makeup Day (Only classes cancelled for Independence Day will meet.)	N/A	JULY 28	N/A	N/A
Classes End	JUNE 1	JULY 28	JULY 1	JULY 28
Final Exams	JUNE 2 – 5	JULY 29 – AUG. 3	JULY 2	JULY 29
Grades Due at 5 p.m.	JUNE 9	AUG. 5	JULY 6	AUG. 5

EPS Resources

EPS COMPUTER LAB

College of Education and Human Development, Suite 482

The EPS Computer Lab is located in a private and comfortable environment within our department that provides computer and printer access to current students. For additional information about available software and to gain access to the Computer Lab, please contact Damien Lawrence at (404) 413-8274 or dlawrence@gsu.edu.

EPS GRADUATE STUDENT ASSOCIATION

The purpose of the association shall be to support, guide, and provide relevant resources to EPS graduate students. To accomplish this mission, the EPS Graduate Student Association seeks to:

- coordinate workshops and colloquia presented by program EPS faculty
- promote social events aimed at creating community among EPS graduate students
- maintain a common on-line portal through which students can receive and submit information about upcoming conferences, research and grant opportunities.

To join visit: <https://gsu.campuslabs.com/engage/organization/epsgsa>

Discover additional GSU student organizations at <https://pin.gsu.edu/>

GRADUATE ASSISTANTSHIPS

Graduate assistantships are available to EPS students on a limited basis. Students who are awarded graduate assistantships receive a stipend and either a full or partial tuition waiver. Graduate assistantships are awarded on a semester basis. Each student's progress will be evaluated at the end of the semester to determine future support. Available assistantship opportunities are sent to EPS students via email.

EPS Resources

GRADUATE STUDENT RESOURCES

The Office of Graduate Student Services provides several resources for graduate students, including:

[Workshop & Wellness Resources](#)

[Professional Development](#)

[Virtual Learning Resources](#)

[Writing Support](#)

[CEHD Graduate Policies & Procedures](#)

[Academic Progress & Academic Evaluations \(Degree Works\)](#)

For additional listings, visit <https://education.gsu.edu/admissions/graduate-student-resources/>

FELLOWSHIPS AND SCHOLARSHIPS

Various scholarships and fellowships that you may apply for:

[CEHD Scholarships](#)

[Graduate Fellowships](#)

[Three Minute Thesis Competition](#) (for doctoral and masters students)

CAMPUS RESOURCES

GEORGIA STATE UNIVERSITY LIBRARY

To access GSU Library services, visit library.gsu.edu. Denise George serves as the CEHD Librarian and can be reached at denisegeorge@gsu.edu or 404-413-2842.

The Library host several online workshop, including ones for EndNote and Zotero. For additional information, visit <https://rooms.library.gsu.edu/calendar/workshops/>

EPS Resources

TECHNOLOGY SERVICES

You may contact Technology Services at help@gsu.edu or 404-413-help with any tech issues.

Additional information can be found on their website at <https://technology.gsu.edu/>.

Technology Services offers a wide variety of free introductory technology and software workshops to all Georgia State students, staff, and faculty. View, [Technology Training Workshops](#) and [Online Learning Support Webinars](#).

SOFTWARE INFORMATION

Software such as Microsoft Office and SAS is available to students, faculty and staff to download for free [here](#).

Additional discounted software is available for student and personal use at [here](#).

AUXILIARY SERVICES

PANTHER CARD

The PantherCard is the official Georgia State University identification card. It can also be used to access some campus facilities, PantherMeals meal plan, and a debit card through a PantherCash account. The PantherCard is available to all Georgia State University students, faculty, staff, and affiliates. In order to receive a PantherCard, you must present a picture ID at the time of application. The PantherCard Office is located at 200 University Bookstore Building. For additional information visit their site at <https://panthercard.gsu.edu/>

PARKING

Students may park in designated student parking decks/lots on any GSU campus, including the GSU Stadium Blue and Green lots, when space is available.

To register your vehicle and for parking fees, please visit <http://parking.gsu.edu/>

EPS Resources

PANTHER EXPRESS SHUTTLE SYSTEM

The Panther Express has daily dedicated routes between 7:00 am to midnight with stops at several Georgia State buildings. **Please note that downtown traffic can negatively affect shuttle arrival time. Please allow for additional time when riding the Panther Express.**

For Route maps, please view: <https://parking.gsu.edu/transportation/panther-express/>

MARTA PASSES

Georgia State University provides discounted monthly MARTA Breeze cards for students, faculty and staff to encourage consideration of MARTA as an alternative means of transportation to and from campus. A valid PantherCard is required to receive the discount. For additional information please view: <https://parking.gsu.edu/transportation/alternative-transportation/>

Convenient MARTA Stations to Georgia State University include:

- Georgia State Station
- Five Points Station
- Peachtree Center Avenue Station

UNIVERSITY POLICE SAFETY ESCORTS

Safety Escorts are available 24/7 to nearby parking decks, public and private parking lots, bus stops and train stations. You can request this service anytime you feel unsafe in your travels around campus by calling 404-413-3333. Rides can be scheduled using the [Live Safe App](#) or by calling 404-413-3333.

University Police

Contact Information

Emergency Number (on campus) 3-3333

Main Telephone Number: 404-413-2100

<http://safety.gsu.edu/>

EPS Resources

UNIVERSITY BOOKSTORE

Campus Location:

Georgia State University

Campus Address:

University Bookstore Building, 3rd

66 Courtland Street SE

Atlanta Georgia 30303

Phone: (404) 413-9700

Website: <http://services.gsu.edu/service/bookstore/>

CAMPUS RESOURCES

Panther's Pantry - Our pantry locations distribute food, hygiene and additional products to students to alleviate stress associated with short-term food insecurity in order to effectively reduce hunger and support educational success. <https://pantry.gsu.edu/>

Student Nutrition Services - <https://dining.gsu.edu/nutrition-services/>

Panther Dining - <https://dining.gsu.edu/>

<https://dining.gsu.edu/sustainability-initiatives/>

<https://counselingcenter.gsu.edu/>

<https://career.gsu.edu/students/>

Diversity, Equity, & Inclusion

<https://dei.gsu.edu/act/student-resources/>

Student Government

<https://sga.gsu.edu/>

Dean of Students

<https://deanofstudents.gsu.edu/>

Student Media

<https://studentmedia.gsu.edu/student-media-organizations/the-signal/>

CEHD Research, Centers & Outreach <https://education.gsu.edu/research/>

<https://education.gsu.edu/research-outreach/#cehd-research>

Add links to twitter, facebook, etc.

EPS Resources

STUDENT RECREATION CENTER

The Student Recreation Center offers over 150 unique programs each semester. Your choices include intramurals, sport clubs, aerobics, personal training, outdoor trips, aquatic activities, and much more.

Services & Amenities:

4 Racquetball Courts

International regulation Squash Court

7,000 sq. ft. Free-Weight area

Patio

Aquatic Center

8-lane Lap Pool with 1 meter diving board

Zero-depth entry Leisure Pool with vortex

Spa

Sauna

Men and Women's Locker Rooms, Family Changing Room (accessible for physically challenged)

Touch the Earth Outdoor Rental Center

35 foot Climbing Wall

Fitness Center

Exercise Room

Game Room

Martial Arts Studio

Aerobics/Dance Studio

1/8 mile running track

Omni Gym with floors lined for 7 different sports (badminton, basketball, fencing, handball, indoor soccer, floor hockey, and volleyball)

Classes & Clinics:

Aquatics

Free Fitness Classes

Instructional Clinics

Safety Programs

SCUBA

Physical Address:

Student Recreation Center

101 Piedmont Ave SE

Atlanta, GA 30303

EPS Resources

STUDENT HEALTH INSURANCE

Georgia State provides comprehensive, affordable health insurance for our eligible students and their dependents. Our plan complies with the Affordable Care Act (ACA). SHIP is a UnitedHealthcare Choice Plus plan, which provides coverage for preventive care, hospitalization, surgery, maternity, well-baby/well-child care, emergency care for accidents or illness, medically necessary physician care, prescription drugs and mental health. For additional information, please visit <http://sfs.gsu.edu/tuition-fees/student-health-insurance/>

Federal regulations require mandatory students to be covered by health insurance throughout the duration of their program. **The mandatory group consists of the following students:**

All graduate students awarded a Full Tuition Waiver as part of their graduate assistantship award.

All undergraduate, graduate, and English as a Second Language (ESL) international students holding F1 and J1 visas. International Scholars.

The students listed in the mandatory group will automatically be enrolled in the UnitedHealthcare Student Health Insurance Plan and charged for the insurance on their student account. If the mandatory student has existing insurance coverage (i.e. parent's plan, individual plan or family plan), the mandatory student may waive out of the insurance provided by the University and receive a credit on their student account. For additional information please visit <https://sfs.gsu.edu/resources/student-health-insurance/waiving-out-of-ship/>

STUDENT HEALTH CLINIC and IMMUNIZATIONS

The Student Health Clinic offers High Quality Primary and Urgent Care services provided by a Board Certified Family Practice Physician and Certified Nurse Practitioners.

Georgia State University Health Clinic
141 Piedmont Ave, Ste D Atlanta, GA 30303
(404) 413-1930

The clinic is located on street level of the "Commons" student housing complex. For additional information, please visit <http://www.gsu.edu/health/index.html>

Immunization Office
141 Piedmont Ave, Ste D Atlanta, GA 30303
(404) 413-1930

All new students must show proof of having the required immunizations. An immunization hold is placed on the student's account preventing future registration. For additional information and to download the required form please view:
<http://health.gsu.edu/services/immunization-s-travel/immunization-information/>

EPS Resources

Doctoral Student Workroom & Study Lounge

PhD Students can request access to PhD Lounge using the form below. The PhD Lounge is located on the second floor Of the College of Education and Human Development (CEHD 239).

Students can also reserve a space in the University Library Spaces & Technology - Georgia State University Library
<https://library.gsu.edu/services-and-spaces/spaces-and-technology/>

Request for Access Doctoral Student Workroom & Study Lounge College of Education & Human Development - Room 239

Only currently enrolled doctoral students are allowed access to the room. You will be emailed the access code to the room.

Student Information

First Name (please print)	
Last Name (please print)	
GSU Student Email	
Panther ID#	
Department Enrolled – CPS, ECEE, EPS, CDS, KH, LS, or MSE	
Student's Signature	

Department Approval

Department chair or Business Manager Approval is required before turning this form in for access.

Department Chair's or Business Manager's Name (please print)	
Department Chair's or Business Manager's Signature	
Date Signed	

LOCKER REQUEST

If available, would you like to be assigned a locker? ____YES ____NO

Lockers are limited and are assigned on a first come first serve basis. Lockers must be renewed at the end of each semester for continued use. If a locker is not available, you will be placed on the waiting list and notified when one is available.

Please have this form returned to 10th Floor, CEHD Bldg., Suite 1031, CEHD Tech Support. The Business manager can return it to our suite once signed.

Updated March 14, 2024

Educational Policy Studies Ph.D. Program

The Ph.D. major in Educational Policy Studies allows students to examine the philosophy and practice of education and to develop skills in both the methodology and the study of educational practice. Students will prepare to become policy makers and examiners of policy and the effects of policy on education. The broader requirements of the Department of Educational Policy Studies offer students the opportunity to link their programs of study with broader social and educational issues in such areas as race, gender, leadership, and policy. This broader context establishes an understanding of the programs of study as essential components rather than separate structures of our social, economic, and political lives.

Concentration Areas

Students shall select one of the concentration areas as part of his or her doctoral program. Newly admitted students will be assigned a temporary adviser from the department at the time of admission.

Concentration in Educational Leadership

This concentration emphasizes organizational leadership, policy development, supervision, and management. The leadership concentration will be designed to satisfy the career objectives of the students. Graduates may anticipate careers in school administration, governmental education agencies, and the professorate.

Concentration in Higher Education

This concentration will prepare students for careers in higher education as academics, researchers, policymakers, and practitioners. Through an interdisciplinary study of theory, research, and content, graduates will be able to understand, analyze, and impact higher education in complex ways. Students who pursue the higher education concentration will explore and challenge a range of perspectives in order to develop in-depth understanding of higher education; including but not limited to its educational and intellectual core, its institutional and organizational structures, its social, cultural, and civic context, as well as its contemporary role as an enterprise.

Concentration in Research, Measurement, and Statistics

This concentration prepares graduates to investigate research methodologies, to conduct research related to schools, and to conduct and critique research in educational practice, policy, and administration. Students develop knowledge and skills in qualitative and quantitative research and evaluation methods.

Concentration in Social Foundations of Education

Social foundations is a broadly conceived field of educational study that derives its character from a number of academic disciplines and interdisciplinary studies. At Georgia State University, the disciplines involved in social foundations inquiry are history, philosophy, sociology, anthropology, and political science; the interdisciplinary field is cultural studies. The purpose of social foundations study is to bring the intellectual resources derived from these areas to bear in developing interpretive, normative, and critical perspectives of educational theory, policy, and practices, both inside of and outside of schools.

Degree Requirements

Core Area (18 Hours)

The Core Area consists of 15 semester hours of research coursework and 3 semester hours of Social Foundation of Education and Psychology of Learning coursework.

Research Core (15 Hours)

Choose one course (3):

EPRS 8500 - Qualitative/Interpretive Research in Education I **3 Credit Hours**

EPRS 8530 - Quantitative Methods and Analysis in Education I **3 Credit Hours**

Required (12 Hours)

A two-course sequence (6 hours) in research methodology (see below for specific tracks/courses)

Two courses (6 hours) in advanced research methods as identified by the Doctoral Advisory Committee

Quantitative Methodology

EPRS 8540 - Quantitative Methods and Analysis in Education II **3 Credit Hours**

EPRS 8550 - Quantitative Methods and Analysis in Education III **3 Credit Hours**

EPRS 8600 - Statistical Programming and Data Management **3 Credit Hours**

EPRS 8820 - Program Evaluation and Institutional Research **3 Credit Hours**

EPRS 8830 - Survey Research, Sampling Principles and Questionnaire Design **3 Credit Hours**

EPRS 8840 - Meta-Analysis **3 Credit Hours**

EPRS 8660 - Bayesian Statistics **3 Credit Hours**

EPRS 9550 - Multivariate Analysis **3 Credit Hours**

EPRS 9560 - Structural Equation Modeling **3 Credit Hours**

EPRS 9570 - Hierarchical Linear Modeling I **3 Credit Hours**

EPRS 9571 - Hierarchical Linear Modeling II **3 Credit Hours**

EPRS 9900 - Research Design **3 Credit Hours**

Qualitative Methodology

ANTH 8010 - Qualitative Methods in Anthropology **3 Credit Hours**

EPRS 8510 - Qualitative Research in Education II **3 Credit Hours**

EPRS 8520 - Qualitative Research in Education III **3 Credit Hours**

EPRS 8640 - Case Study Methods **3 Credit Hours**

EPRS 8700 - Visual Research Methods **3 Credit Hours**

EPRS 9120 - Post structural Inquiry **3 Credit Hours**

EPRS 9400 - Writing Qualitative Research Manuscripts **3 Credit Hours**

EPRS 9820 - Advanced Qualitative Data Analysis **3 Credit Hours**

Single-Case Methodology

EPY 8850 - Introduction to Single-Case Methodology **3 Credit Hours**

EPY 8860 - Applications of Single-Case Methodology **3 Credit Hours**

Historical/Philosophical Methodology

EPSF 9850 - Historical Research in American Education **3 Credit Hours**

EPSF 9930 - Philosophical Analysis and Method **3 Credit Hours**

Measurement Methodology

EPRS 7920 - Classroom Testing, Grading, and Assessment **3 Credit Hours**

EPRS 8920 - Educational Measurement **3 Credit Hours**

EPRS 9350 - Introduction to Item Response Theory **3 Credit Hours**

EPRS 9360 - Advanced Item Response Theory **3 Credit Hours**

Mixed Methodology

EPRS 8850 - Introduction to Mixed Methods Research **3 Credit Hours**

EPRS 8860 - Advanced Mixed Methods Research **3 Credit Hours**

Social Foundations of Education and Psychology of Learning Core (3 Hours)

In addition to highly specialized research in specific areas, doctoral students in the College of Education and Human Development must possess a deep understanding of comprehensive, theoretical principles and broad ideological conceptualizations.

Through historical, philosophical, sociological, and anthropological inquiry, knowledge of social foundations fosters the types of speculative investigations essential for thorough understandings of those theoretical principles and ideological conceptualizations necessary to uphold the integrity of the Ph.D. degree.

The psychology of learning component is based on the following guiding principles: (1) Educational leaders make judgments that affect learning. (2) Doctoral students should have a substantial understanding of the psychology of learning.

The Social Foundations and Psychology of Learning Core requirements (3) must be completed during the first two years of the students' program.

Select one (3):

EPSF 8270 - Philosophy of Education **3 Credit Hours**

EPSF 8280 - Anthropology of Education **3 Credit Hours**

EPSF 8310 - Sociology of Education **3 Credit Hours**

EPSF 8320 - Politics and Policy in Education **3 Credit Hours**

EPSF 8340 - History of American Education **3 Credit Hours**

EPSF 9260 - Epistemology and Learning **3 Credit Hours**

EPY 8030 - Advanced Applied Behavior Analysis **3 Credit Hours**

EPY 8050 - The Psychology of Instruction **3 Credit Hours**

EPY 8070 - Understanding and Facilitating Adult Learning **3 Credit Hours**

EPY 8080 - Memory and Cognition **3 Credit Hours**

EPY 8180 - Learning and the School-Age Child (5 to 18 Years) **3 Credit Hours**

EPY 8200 - Advanced Developmental Psychology: Cognition and Intellect **3 Credit Hours**

EPY 8220 - Advanced Developmental Psychology: Personality and Socialization **3 Credit Hours**

Major Area (6 Hours)

Students must take EPS 9270 during the first year after being admitted and EPS 9260 during the subsequent academic term.

Required (6):

EPS 9260 - Issues of Race, Class, and Gender in Education **3 Credit Hours**

EPS 9270 - Research in Educational Policy Studies **3 Credit Hours**

Concentration Areas (18 Hours)

Students select one of the concentration areas as part of his or her doctoral program.

Educational Leadership

This concentration emphasizes organizational leadership, policy development, supervision, and management. The leadership concentration will be designed to satisfy the career objectives of the students. Graduates may anticipate careers in school administration, governmental education agencies, and the professorate.

In consultation with your doctoral advisory committee, please choose six courses from one of these three specializations: Leadership and Administration; Leadership and Policy; or Leadership and Urban Education. These specializations are specifically designed for candidates who aspire to positions in academia and other closely related areas. For questions about certification requirements, please contact the coordinator of the educational leadership program.

Other appropriate courses may be substituted into the student's program of study with the approval of the student's Doctoral Advisory Committee.

Leadership and Administration Specialization

Students pursuing this specialization can earn Georgia Leadership certification. Students interested in certification should consult with the program coordinator and must meet all Georgia Professional Standards Commission prerequisites to be

eligible for certification.

EPEL 8000 - Research in Educational Leadership and Organizational Culture **3 Credit Hours**

EPEL 8020 - Leadership for Change in a Diverse Society **3 Credit Hours**

EPEL 8260 - Theory in Educational Leadership **3 Credit Hours**

EPEL 8330 - Advanced Law, Policy, and Governance **3 Credit Hours**

EPEL 8420 - Advanced Instructional Leadership **3 Credit Hours**

EPEL 8500 - Central Office Leadership **3 Credit Hours**

EPEL 8620 - Psychological Aspects of Leadership **3 Credit Hours**

EPEL 8650 - The Principal **3 Credit Hours**

EPEL 8690 - Research-Based Decision Making for School Leaders **3 Credit Hours**

EPEL 8970 - Seminar in Educational Leadership **1 Credit Hours**

EPS 8360 - Educational Policy Making and Analysis **3 Credit Hours**

Leadership and Policy Specialization

This specialization is not designed to meet Georgia Leadership certification requirements. It is specifically designed for students who seek to gain a clearer understanding of the issues associated with educational leadership and how those issues are related to the policy arena.

EPEL 8020 - Leadership for Change in a Diverse Society **3 Credit Hours**

EPEL 8260 - Theory in Educational Leadership **3 Credit Hours**

EPEL 8330 - Advanced Law, Policy, and Governance **3 Credit Hours**

EPEL 8620 - Psychological Aspects of Leadership **3 Credit Hours**

EPS 8360 - Educational Policy Making and Analysis **3 Credit Hours**

EPS 8800 - Independent Study **3 Credit Hours**

EPS 8810 - Directed Reading and Research **1 Credit Hours**

EPS 8970 - Seminar in Educational Policy Studies **3 Credit Hours**

EPS 9980 - Research Seminar in Educational Policy Studies **3 Credit Hours**

EPSF 8280 - Anthropology of Education **3 Credit Hours**

EPSF 8320 - Politics and Policy in Education **3 Credit Hours**

EPSF 8630 - Critical Policy Studies **3 Credit Hours**

Leadership and Urban Education Specialization

This specialization is not designed to meet Georgia Leadership certification requirements. It is specifically designed for students who seek to better understand educational leadership as it relates to the urban education and the issues associated with educating urban children.

EPEL 8020 - Leadership for Change in a Diverse Society **3 Credit Hours**

EPEL 8260 - Theory in Educational Leadership **3 Credit Hours**

EPEL 8970 - Seminar in Educational Leadership **1 Credit Hours**

EPEL 9000 - Concepts of Leadership and Research in Educational Leadership **3 Credit Hours**

EPFL 9970 - Advanced Seminar in Educational Leadership **3 Credit Hours**

EPS 8800 - Independent Study **3 Credit Hours**

EPS 8810 - Directed Reading and Research **1 Credit Hours**

EPSF 8010 - Cultural Studies in Education: Film **3 Credit Hours**

EPSF 8040 - Cultural Studies in Education: Gender **3 Credit Hours**

EPSF 8260 - Sociology of Inner-City Children **3 Credit Hours**

EPSF 8340 - History of American Education **3 Credit Hours**

EPSF 8640 - Critical Race Theory and Urban Education **3 Credit Hours**

Higher Education

This concentration will prepare students for careers in higher education as academics, researchers, policymakers, and practitioners. Through an interdisciplinary study of theory, research, and content, graduates will be able to understand, analyze, and impact higher education in complex ways. Students who pursue the higher education concentration will explore and challenge a range of perspectives in order to develop in-depth understanding of higher education; including but not limited to its educational and intellectual core, its institutional and organizational structures, its social, cultural, and civic context, as well as its contemporary role as an enterprise.

Required (12 Hours)

EPHE 8100 - College and University Administration **3 Credit Hours**

EPHE 8340 - History of Higher Education **3 Credit Hours**

EPHE 8450 - Higher Education Finance **3 Credit Hours**

EPHE 8470 - Student Affairs Administration **3 Credit Hours**

Electives (6 Hours)

EPHE 8500 - Ethical Issues in Higher Education **3 Credit Hours**

EPHE 9550 - Diversity, Equity, and Inclusion in Higher Education **3 Credit Hours**

EPSF 8040 - Cultural Studies in Education: Gender **3 Credit Hours**

EPSF 8270 - Philosophy of Education **3 Credit Hours**

EPSF 8360 - History and Politics of Curriculum **3 Credit Hours**

Other elective courses may be selected with the approval of the doctoral advisory committee

Research, Measurement, and Statistics

This concentration prepares graduates to investigate research methodologies, to conduct research related to schools, and to conduct and critique research in educational practice, policy, and administration. Students develop knowledge and skills in qualitative and quantitative research and evaluation methods.

EPRS 8500 - Qualitative/Interpretive Research in Education I **3 Credit Hours**

EPRS 8505 - Narrative Inquiry in Qualitative Research **3 Credit Hours**

EPRS 8510 - Qualitative Research in Education II **3 Credit Hours**

EPRS 8520 - Qualitative Research in Education III **3 Credit Hours**

EPRS 8530 - Quantitative Methods and Analysis in Education I **3 Credit Hours**

EPRS 8535 - Critical Quantitative Methodology **3 Credit Hours**

EPRS 8540 - Quantitative Methods and Analysis in Education II **3 Credit Hours**

EPRS 8550 - Quantitative Methods and Analysis in Education III **3 Credit Hours**

EPRS 8600 - Statistical Programming and Data Management **3 Credit Hours**

EPRS 8610 - Advanced Computer Methods for Educational Research **3 Credit Hours**

EPRS 8620 - Program Evaluation I **3 Credit Hours**

EPRS 8640 - Case Study Methods **3 Credit Hours**

EPRS 8660 - Bayesian Statistics **3 Credit Hours**

EPRS 8670 - Practicum in Research and Program Evaluation **1 Credit Hours**

EPRS 8700 - Visual Research Methods **3 Credit Hours**

EPRS 8820 - Program Evaluation and Institutional Research **3 Credit Hours**

EPRS 8830 - Survey Research, Sampling Principles and Questionnaire Design **3 Credit Hours**

EPRS 8840 - Meta-Analysis **3 Credit Hours**

EPRS 8920 - Educational Measurement **3 Credit Hours**

EPRS 9120 - Poststructural Inquiry **3 Credit Hours**

or

ECE 9120 - Post structural Inquiry **3 Credit Hours**

EPRS 9350 - Introduction to Item Response Theory **3 Credit Hours**

EPRS 9360 - Advanced Item Response Theory **3 Credit Hours**

EPRS 9380 - Discourse Analysis **3 Credit Hours**

or

ECE 9380 - Discourse Analysis **3 Credit Hours**

EPRS 9400 - Writing Qualitative Research Manuscripts **3 Credit Hours**

EPRS 9550 - Multivariate Analysis **3 Credit Hours**

EPRS 9560 - Structural Equation Modeling **3 Credit Hours**

EPRS 9570 - Hierarchical Linear Modeling I **3 Credit Hours**

EPRS 9571 - Hierarchical Linear Modeling II **3 Credit Hours**

EPRS 9900 - Research Design **3 Credit Hours**

EPRS 9920 - Seminar in Special Topics in Qualitative Research **3 Credit Hours**

EPS 8950 - Professional Development Seminar **1 Credit Hours**

EPRS 9830 - Research Ethics in the Professional and Social Sciences **3 Credit Hours**

Social Foundations of Education

Social foundations is a broadly conceived field of educational study that derives its character from a number of academic disciplines and interdisciplinary studies. At Georgia State University, the disciplines involved in social foundations inquiry are history, philosophy, sociology, anthropology, and political science; the interdisciplinary field is cultural studies. The purpose of social foundations study is to bring the intellectual resources derived from these areas to bear in developing interpretive, normative, and critical perspectives of educational theory, policy, and practices, both inside of and outside of schools.

EPS 8970 - Seminar in Educational Policy Studies **3 Credit Hours**

EPSF 8010 - Cultural Studies in Education: Film **3 Credit Hours**

EPSF 8040 - Cultural Studies in Education: Gender **3 Credit Hours**

EPSF 8090 - Hip Hop Knowledges, Pedagogies, and Futures **3 Credit Hours**

EPSF 8260 - Sociology of Inner-City Children **3 Credit Hours**

EPSF 8270 - Philosophy of Education **3 Credit Hours**

EPSF 8280 - Anthropology of Education **3 Credit Hours**

EPSF 8310 - Sociology of Education **3 Credit Hours**

EPSF 8320 - Politics and Policy in Education **3 Credit Hours**

EPSF 8330 - Globalization and Education Policy **3 Credit Hours**

EPSF 8340 - History of American Education **3 Credit Hours**

EPSF 8350 - Comparative Educational Systems **3 Credit Hours**

EPSF 8360 - History and Politics of Curriculum **3 Credit Hours**

EPSF 8440 - Curriculum Design and Analysis **3 Credit Hours**

EPSF 8630 - Critical Policy Studies **3 Credit Hours**

EPSF 8640 - Critical Race Theory and Urban Education **3 Credit Hours**

EPSF 8820 - Policy in Teaching and Teacher Education **3 Credit Hours**

EPSF 9260 - Epistemology and Learning **3 Credit Hours**

EPSF 9850 - Historical Research in American Education **3 Credit Hours**

EPSF 9930 - Philosophical Analysis and Method **3 Credit Hours**

Cognate Area (12 Hours)

The major and cognate areas should represent a cohesive program of study.

Dissertation (15 Hours)

Required (15):

EPS 9990 - Dissertation **1 Credit Hours**

Total Semester Hours for Degree: Minimum of 69

Doctoral Advisory Committee

The Doctoral Advisory Committee assist the students in planning an appropriate program of study and preparing for completion of non-coursework requirements, including the comprehensive examination. The Doctoral Advisory Committee has the supervisory responsibility for approving program coursework and non-coursework requirements up to the point of candidacy to the degree.

Upon admission to a doctoral major in the College of Education and Human Development, each student is assigned a temporary adviser from among the faculty of the major field of study in which admission has been granted. This temporary adviser assists the student until a Doctoral Advisory Committee is established. The student should establish a permanent doctoral adviser and advisory committee early but not later than the accrual of 27 semester hours of coursework nor later than one calendar year from the date of matriculation.

The Doctoral Advisory Committee consists of a minimum of three members:

1. The major adviser serves as the chair of the Doctoral Advisory Committee, is a full-time, tenure track member of the College of Education and Human Development faculty, holds primary appointment in the College of Education and Human Development, has been a faculty member at Georgia State University for at least one academic year, is a member of the faculty of the major to which the students have been admitted, holds an earned doctorate, and holds Graduate Research Faculty Membership.
2. A second member of the Doctoral Advisory Committee must be a full-time member of the College of Education and Human Development faculty holding an earned doctorate and Graduate Research Faculty Membership.
3. A third member of the Doctoral Advisory Committee must represent a major outside the student's major and holds an earned terminal degree.

All appointments to the Doctoral Advisory Committee, including its chair, are subject to approval by each student, the department chair, and the Associate Dean for Graduate Studies and Research of the College of Education and Human Development. After the Doctoral Advisory Committee has been established, the committee, student, department chair, and the Associate Dean for Graduate Studies and Research of the College of Education and Human Development must approve any subsequent change of membership.

Program of Study

The primary emphasis of the Doctor of Philosophy (Ph.D.) degree is the preparation of students as researchers, scholars, and scientist practitioners. Research experiences will be a continual part of students' learning including completion of substantial coursework focused on research and scholarship as well as participation in research activities. Congruent with this perspective, students will be active participants in ongoing research activities and scholarship with faculty and/or in research teams from the beginning of their enrollment in the doctoral program. Students in College of Education and Human Development Ph.D. programs will continually participate in such activities throughout their doctoral program resulting in conference presentations and scholarship submitted for publication. While these experiences will be time-intensive and may overlap with some coursework, these efforts are expected to occur above and beyond doctoral students' coursework.

The formal coursework requirement is satisfied through successful completion of each course in the program of study with a grade of "C" or higher (including S), with an overall cumulative grade point average of 3.50 or better. Coursework in which a grade below "C" is earned may not be applied to the doctoral program.

A minimum of 36 semester hours, excluding dissertation credit, is required in each student's doctoral program. To meet coursework requirements for the Doctor of Philosophy degree, a minimum of 24 semester hours must be earned in the doctoral program of study at Georgia State University. The 24 semester hour minimum may not include credits transferred from other institutions, from other doctoral programs within the college or university, from a specialist program, or from a nondegree status. All coursework applied to the doctoral program of study must be post-master's work. The use of credits earned beyond the master's degree while in a nondegree status is limited to a maximum of nine semester hours and should be counted as part of the 12 semester hours allowed in transfer.

Program of Study

No coursework (transferred or from Georgia State University) that has been completed more than seven years prior to admission to candidacy, after successful completion of coursework and the comprehensive examination, may be used to meet any doctoral degree requirement.

Planning of coursework for doctoral study is done individually with consideration of each student's career goals, prior academic work, and professional experience; however, all programs of study will foster the development of skills and abilities in a major area and a core area. This catalog is the sole source for approved program requirements. Programs of study should be planned to conform to requirements stated in this catalog. A minimum of 36 semester hours of coursework is required in each student's doctoral program. College of Education and Human Development courses applied to meet these requirements must be at the 8000 or 9000 level. No dissertation credit may be applied to the minimum requirement of 36 semester hours of coursework. The minimally required 36 semester hours are distributed among the core and major areas as follows:

CORE AREA

A minimum of 18 semester hours; the purpose of the core area requirement is to develop general research competence, including expertise in at least one particular research method appropriate to the major field and/or dissertation research. The general requirements of the core area are described later in this chapter. Variations for each program are included with the program's description.

MAJOR AREA

The purpose of the major area requirement is to increase the doctoral student's knowledge base in the academic discipline in which scholarly activity is to be pursued.

COGNATE AREA

The purpose of the cognate area requirement is to provide opportunities for doctoral students to develop an extended knowledge base associated with the major field of study. Coursework in the cognate area should lead to the development of an understanding of the origin, history, ontology, philosophy, conceptual underpinnings, or appropriate applications of the major area of study.

Program of Study

DISSERTATION

In addition to the minimum requirements described above, each doctoral student must enroll in a minimum of 15 semester hours of dissertation credit. The final grade will be assigned the term the student successfully defends the dissertation.

RESEARCH

A minimum of 30 semester hours of research must be completed, which includes 15 semester hours of dissertation and 15 semester hours of coursework as identified by the Doctoral Advisory Committ

Doctoral Residency

The purpose of residency is (a) to provide close and continuous involvement with faculty, professional colleagues, and other graduate students; (b) to provide a supervised opportunity for development in the areas of scholarship, teaching, and service; and (c) to provide a period of time for concentrated study and coursework, reading, reflecting, and research appropriate for the advanced degree.

Doctoral students must complete five of the following six elements for their Residency Program Plan:

1. Participate in ongoing research and scholarly experiences,
2. Submit a research/scholarly manuscript to a peer-reviewed journal as primary or lead author (or as an author with substantial contribution to the research study and manuscript),
3. Participate in identifying and applying for a grant/fellowship,
4. Present at a research/scholarly conference,
5. Engage in university teaching, or
6. Serve the institution and/or profession.

Comprehensive Examination

The purpose of the comprehensive examination is to evaluate the students' ability to use the subject content of the major, core, and cognate areas (if applicable) as defined in the approved program of study to perform cognitive tasks including recall and application and especially focusing on analysis, synthesis, and evaluation of that content.

The comprehensive examination includes a written examination and may also include an oral examination. Students have two opportunities to pass the comprehensive examination. Those who do not pass the examination on the second attempt are not permitted to continue in the doctoral program.

REQUIREMENTS FOLLOWING SUCCESSFUL COMPLETION OF THE COMPREHENSIVE EXAMINATION

Requirements Following Successful Completion of the Comprehensive Examination

Enrollment for a minimum of three semester hours of credit is required during at least two out of each three term period following successful completion of the comprehensive examination until the students have graduated. This enrollment must include a minimum of 15 semester hours of dissertation (9990) credit but may also include other coursework that is part of the program of study.

Enrollment for dissertation credit is permitted only after successful completion of the comprehensive examination.

EPS PHD COMPREHENSIVE EXAMINATION POLICY

This policy applies to all Ph.D. students who enter in the Fall semester 2021 and beyond. Students enrolled prior to Fall 2021 will have the option of taking the comprehensive examination in accordance with the previous policy or selecting the current version. The comprehensive examination includes a written take-home exam and an oral exam, and it is administered during the Fall or Spring semester.

Students may not complete comprehensive exams during the summer semester.

Comprehensive Examination

The purpose of the comprehensive examination is to evaluate the students' ability to use the subject content of the major, core, and cognate areas to analyze, synthesize, and evaluate that content. The comprehensive examination will include the following three sections:

- Question A - Concepts explored and/or related to the major
- Question B - Concepts explored and/or related to the research method/methodology
- Question C - Concepts explored and/or related to the cognate/specialty

Each student's doctoral committee determines what coursework must be completed before they may take the comprehensive examination. The committee will determine the content of the examination questions and the scoring of the responses. The examination questions will be sent to the department administrative coordinator to distribute to the student. The examination questions will not be distributed in advance, but students may discuss the content of the examination with their committee prior to formally receiving the examination questions.

The comprehensive examination includes the following procedures and requirements:

1. A student's cumulative grade point average in the doctoral program of study must be no less than 3.50.
2. Students must notify the department chair in writing of their intention to take the examination by September 15 for Fall semester or February 1 for Spring semester.
3. The written take-home exam is scheduled over a three-week period beginning on or prior to the 9th week of the semester.
4. The oral exam is scheduled at least two weeks after the committee has received the written exam responses, but not after the last day of classes in the same semester that the written exam is completed.

Comprehensive Examination

Once the questions are distributed, students must work independently on their written responses. Students will send their completed written responses to the administrative coordinator according to the timing specified by their committee. The administrative coordinator will then send the responses to the committee at least two weeks in advance of the oral exam. If an interruption occurs that prevents the student from starting or completing the written and/or oral exam, the student must notify the committee chair who will then coordinate with the department chair to determine if an alternate plan to meet the comprehensive examination requirements is feasible.

The committee will assess each section of the examination on a pass/fail basis; however, the committee may require revisions or additional work before determining if a student has passed or failed a section. A simple majority vote of the committee is required to pass each section, and all sections must be passed. A student who does not pass one or more sections may retake those sections a second time no earlier than the following Fall or Spring semester. The committee will determine the content of the retest. Those who do not pass the examination on the second attempt are not permitted to continue in the doctoral program.

Notice of the examination results will be forwarded by the department administrative coordinator to the Office of Graduate Student Services by the end of the semester.

Review of Research for the Protection of Human Subjects

Students, faculty, or staff who are planning to conduct research involving human subjects must submit pertinent information for review by the Institutional Review Board (IRB) or Institutional Animal Care and Use Committee (IACUC). These committees are charged with protecting the rights and welfare of human subjects and animals by reviewing the background, purpose, methodology, and instrumentation of all research conducted by faculty, staff, students, and employees of Georgia State University.

All research requires review by the IRB or IACUC. Procedures and the necessary forms for submitting proposals are available from each student's department.

For further information regarding this review process, students should contact their respective departments.

Dissertation Prospectus & Dissertation Advisory Committee

The purpose of the dissertation prospectus is to offer the Dissertation Advisory Committee evidence of the significance and rationale of the proposed study. The prospectus describes the philosophical/theoretical knowledge base within which the dissertation topic is developed, the methodology or procedures to be employed, and the expected implications of findings or conclusions. The prospectus reflects each student's preparedness to conduct the investigation and write the dissertation. Before beginning work on the prospectus, students should review the college's Guide for Preparing Dissertations at <https://education.gsu.edu/admissions/graduate-student-resources/#guide-to-creating-your-dissertation>

Following completion of the student's comprehensive examination but before approval of the prospectus, the student and the student's advisor will recommend formation of the Dissertation Advisory Committee. The majority of the committee, including the committee chair, must hold graduate research faculty status in the College of Education and Human Development. The resulting Dissertation Advisory Committee should represent expertise in both the area of the research topic and the proposed research methodology and consist of no fewer than four members with earned doctorates, which means that at least three Dissertation Advisory Committee members must be College of Education and Human Development faculty who hold graduate faculty research status or approved by reciprocal agreements between colleges and schools, which recognizes each others graduate research faculty. Any proposed member of the Dissertation Advisory Committee not meeting these requirements must be approved by the Associate Dean of Graduate Studies and Research.

The Dissertation Advisory Committee aids each student in developing the dissertation prospectus and later the dissertation. The committee is responsible for judging the significance and acceptability of the dissertation prospectus, the soundness and acceptability of the dissertation, and the competence and acceptability of the students' oral defense of the dissertation.

Dissertation Prospectus & Dissertation Advisory Committee

Presentation of the Dissertation Prospectus

Students shall publicly present the dissertation prospectus to provide an opportunity for College of Education and Human Development faculty to contribute to a scholarly critique of the proposed research. The announcement of the prospectus presentation includes the date and location of the presentation and an abstract of the prospectus. No fewer than four members of the Dissertation Advisory Committee must attend the prospectus presentation.

Announcement of the prospectus presentation must be made at least 30 calendar days prior to the date of the scheduled prospectus presentation. Additionally, the prospectus must be presented between the first day of classes and the last day of final examinations; it cannot be presented between academic terms. Students should consult the current deadlines for doctoral students to plan the timely announcement of the prospectus presentation.

Approval and acceptance of the dissertation prospectus requires a favorable vote of a majority of the Dissertation Advisory Committee.

Recommendation to Doctoral Candidacy

When the students have completed all coursework requirements for the degree except the dissertation and, in the case of counseling psychology and counselor education and practice majors only, the internship, the students' Dissertation Advisory Committee may recommend to the Dean of the College of Education and Human Development that the students are admitted to candidacy for the Doctor of Philosophy degree. To be recommended for candidacy, the students must additionally have fulfilled their department's residency requirement, completed all required examinations during the comprehensive examination, and submitted and presented an approved dissertation prospectus. The students must be recommended for candidacy within seven years of their term of first matriculation, that is, when they took the first course to be counted toward completion of degree requirements.

Dissertation and Final Dissertation Defense

The dissertation and defense are the culminating activities in the students' doctoral program, demonstrating high levels of scholarly and intellectual activity. The dissertation is an original contribution to knowledge in the field of study through disciplined inquiry. Conducting, writing, and defending the dissertation are done in accordance with the highest professional standards. Enrollment for a minimum of three semester hours of credit is required during at least two out of each three-term period following successful completion of the comprehensive examination until graduation. These hours of credit must include a minimum of 15 semester hours of dissertation (9990) but may also include other coursework. Doctoral students must be enrolled in and successfully complete three semester hours of graduate credit (typically dissertation hours) the term all degree requirements are completed. The students must be enrolled in at least three semester hours of coursework during the academic term in which they defend the dissertation. All doctoral dissertations must comply with the format, style, and procedural instructions established by the College of Education and Human Development in its [Guide for Preparing Dissertations](#). The guide should be consulted soon after the students complete their comprehensive examination successfully.

The purpose of the oral defense of the dissertation is to enable the Dissertation Advisory Committee to judge the quality of the investigation and the students' ability to defend their work. When the dissertation is completed and ready to defend, a public announcement of the oral defense of the dissertation is disseminated by the Office of Academic Assistance and Graduate Admissions to the College of Education and Human Development faculty. The announcement must be submitted to the Associate Dean for Graduate Studies and Research at least 15 calendar days prior to the scheduled defense. Additionally, the dissertation must be defended between the first day of classes and the last day of final examinations during the Fall and Spring semesters; it cannot be defended between academic terms. Students should consult the current deadlines for doctoral candidates to plan the timely announcement of the dissertation defense.

Dissertation and Final Dissertation Defense

At the same time the announcement of the oral defense is submitted, a copy of the completed dissertation is uploaded to coedissertations@gsu.edu for faculty review in the Office of Academic Assistance and Graduate Admissions. The announcement of the oral defense includes the date and location of the defense and an abstract of the dissertation of no more than 350 words.

The oral defense is scheduled on the main campus of the university during regular dates of operation (i.e., between the first day of classes and the last day of final examinations each term, excluding official holidays). The oral defense must be attended by no fewer than four (4) members of the Dissertation Advisory Committee and is open to all College of Education and Human Development faculty and invited guests. The committee will invite other faculty and guests present to question the candidate and to communicate to the committee their professional reactions.

Approval and acceptance of the doctoral dissertation requires a favorable vote of a majority of the Dissertation Advisory Committee.

PROCEDURES FOR PUBLICATION OF DISSERTATION

In order to insure that all doctoral dissertations produced at Georgia State University are captured, preserved, and appropriately made available, the University requires all students who produce a doctoral dissertation in fulfillment of his/her degree to upload the final version of these documents to [ScholarWorks@Georgia State University](https://scholarworks.gsu.edu) as a condition of the award of the degree.

Requirements for Degree Completion

The purpose of requiring completion of all degree requirements within a fixed period of time is to ensure currency, continuity, and coherence in the academic experiences leading to the degree. All degree requirements must be successfully completed within nine years of the students' term of first matriculation. Moreover, all requirements for doctoral candidacy (coursework, comprehensive examination, prospectus approval) must be completed within seven years of the students' first term of matriculation. No coursework that was completed more than seven years prior to admission to candidacy may be used to meet any doctoral degree requirement.

Enrollment for a minimum of three semester hours of credit is required during at least two out of each three term period following successful completion of the comprehensive examination until graduation. This enrollment must include a minimum of 15 semester hours of dissertation (9990) credit but may also include other coursework.

Per university policy, students must be actively enrolled in the program of study during the semester in which they finish degree requirements for graduation. Doctoral students typically are enrolled in dissertation hours.

Continuous Enrollment

According to Georgia State University policy, students in all graduate programs must maintain enrollment totaling six hours (or more) overall consecutive three semester periods (including summers). In other words, the total enrollment of the current term plus the two terms preceding it must add to six hours or more at all times. The status of all students will be checked by the midpoint of each term for compliance with the continuous enrollment requirement. Any student whose enrollment is out of compliance will receive a registration hold preventing all current and future registration. Those students will be notified by an e-mail message sent to their official Georgia State e-mail account. A Re-entry application would need to be submitted if a student fall out of compliance of the Continuous Enrollment policy; re-entry is not guaranteed. In order to graduate, students must be actively enrolled in the program of study during the semester in which they finish degree requirements for graduation. For additional information, please view <https://education.gsu.edu/admissions/graduate-student-resources/>

Graduation

Graduate degree candidates must file a formal application for graduation with the Graduation Office at least two academic terms in advance of their expected graduation dates. For information about how to apply, deadlines and forms for changing the date of graduation may be obtained from the Graduation Office website at <https://registrar.gsu.edu/graduation/>

Graduate Student Services (GSS)

Although most graduate student advising takes place in the department with your program faculty advisor, you will also have an advisor in Graduate Student Services (GSS). They are located on the third floor of the College of Education and Human Development, room 300 and can be reached at 404-413-8000. The GSS advisors guide Ph.D. candidates through the last phases of submitting evidence of their terminal degree. For additional information, please visit <https://education.gsu.edu/admissions/advising-services/>

PHD Forms

Program of Study/Advisory Committee	Complete this form by the end of your first year or 27 semester hours. A Doctoral Advisory Committee must be established and declared on this form. Refer to the Graduate Catalog under which you were admitted for program requirements.
Change in Doctoral Program of Study -	Complete this form if there are changes to courses listed on the original Program of Study/Advisory Committee form. Only changes involving a change in course number and prefix must be submitted. The changes must be approved by your major advisor.
Doctoral Residency Plan Proposal and Residency Report (see the end of this booklet)	The Residency Plan Proposal is developed by the student with approval by the Doctoral Advisory Committee. The program will include activities in the areas of scholarship, teaching, service/professional development, and collegiality. Completion of the approved Residency Program Report is a requirement for advancement to candidacy. Completion of the approved Residency Program Report is a requirement for advancement to candidacy.
Comprehensive Exam Form -	The comprehensive examination includes a written examination and may also include an oral portion. To be eligible to take the comprehensive examination, the students' cumulative grade point average in the doctoral program of study must be no less than 3.50. Each student's doctoral committee determines what coursework must be completed before he or she may take the comprehensive examination. Exact dates will be published before the beginning of each semester. Students must notify the department chair in writing of their intention to take the examination by September 15 for Fall Semester or February 1 for Spring Semester.

PHD Forms

Guidelines for the Announcement Prospectus Presentation	The prospectus reflects each student's preparedness to conduct the investigation and write the dissertation. When the prospectus is completed, a public announcement of the oral presentation of the announcement is disseminated via the Office of Academic Assistance and Graduate Admissions. <i>The announcement and a copy or the prospectus must be submitted to the department chair (to his Signature Folder) one month prior to the date of the presentation.</i> The presentation must be scheduled on the main campus of the university between the first day of class and the last day of final exams. The presentation must be attended by no fewer than four (4) members of the Dissertation Advisory Committee and is open to all College of Education and Human Development faculty and invited guests.
Recommendation to Doctoral Candidacy	Approval of doctoral candidacy requires the following: successful completion of all coursework, successful completion of comprehensive exams, fulfillment of all residency requirements, and submission and presentation of an approved dissertation prospectus. All requirements for doctoral candidacy must be completed within seven years of the first course taken on the doctoral program of study.
Guidelines for the Announcement of Dissertation Defense and form 	The dissertation and defense are the culminating activities in the student's doctoral program, demonstrating high levels of scholarly and intellectual activity. When the dissertation is completed, a public announcement of the oral defense of the dissertation is disseminated via the Office of Academic Assistance and Graduate Admissions. <i>The announcement and a copy or the dissertation must be submitted to the department chair (to his Signature Folder) one month prior to the date of the presentation..</i> The defense must be scheduled on the main campus of the university between the first day of class and the last day of final exams. The defense must be attended by no fewer than four (4) members of the Dissertation Advisory Committee and is open to all College of Education and Human Development faculty and invited guests.

Forms can be found on the Graduate Student Resources page here: <https://education.gsu.edu/admissions/graduate-student-resources/>

PHD Forms

*****Please Note** Students are responsible for obtaining the appropriate faculty signatures required for these documents. After faculty signatures are obtained the forms may be brought to the EPS department to be placed in the “For Chair’s Signature” folder in order for the department chair to sign. The forms will then be forwarded directly to Graduate Student Services.***

DOCTORAL PROGRAM FLOWCHART

Name _____ Panther ID _____ First Term _____

This Doctoral Flowchart suggests a recommended time sequence for doctoral students. All academic coursework, successful completion of comprehensive examinations, successful presentation of prospectus and admission to candidacy must be completed within 7 years from the earliest course listed on approved program of study. Your faculty advisor and members of your advisory committee will help you determine your program of study. Once admitted to candidacy, remaining requirements must be completed within the nine year time limit for completion of degree. All doctoral forms are available [online](#).

DATE	REQUIREMENTS
	Select initial advisory committee by end of 1st year or 27 semester hours.
	Plan program of study by end of first year or 27 semester hours.
	Submit Program of Study/Doctoral Committee form by end of first year or 27 semester hours, whichever comes earlier. Transcripts for any work taken at other institutions should be attached.
	Discuss Residency Plan with faculty advisor.
	Take doctoral comprehensive exams at or near completion of all coursework.
	Submit report of doctoral comprehensive examination form.
	Select dissertation advisory committee.
	Obtain copy of the <i>Guide for Preparation of Prospectuses and Dissertations</i> from the GSS website.
	Submit one copy of complete prospectus, original Announcement of Prospectus Presentation form after passing comprehensive exams and at least fifteen (15) calendar days prior to the prospectus presentation to the associate dean.
	Present your Prospectus Presentation.
	Confirm with faculty advisor that all residency activities have been completed.
	Committee recommends to doctoral candidacy after completion of all coursework, passing comprehensive exams, completing all residency requirements, and successful presentation of the prospectus.
	Submit Recommendation to Doctoral Candidacy form.
	Submit Application for Graduation and graduation fee two terms before graduation
	Prepare dissertation after admission to doctoral candidacy.
	Submit original Announcement of Dissertation Defense form at least fifteen (15) calendar days prior to dissertation defense to the associate dean for graduate studies and research. Email a copy of dissertation to coedissertations@gsu.edu .
	Obtain signatures of Dissertation Advisory Committee and Department Chair on acceptance page of dissertation. Submit to Office of Graduate Student Services (300 CEHD).
	Contact Graduate Student Services to complete final checkout.

Doctoral Program of Study and Advisory Committee Form

Name: _____ Panther ID _____

Email _____ Telephone _____

PROGRAM OF STUDY FOR DOCTORAL STUDENTS AFTER FALL 2012

Please see program descriptions in the *graduate catalog* for number of hours required in each area—minimum hours required vary by major.

CORE (min. of 18 semester hrs.) Some majors require EPRS 8500 and 8530- see catalog				MAJOR (min. of 18 semester hrs. Some majors require additional hours – see catalog)				COGNATE See Graduate Catalog for requirements.			
Prefix & Number	Hours	Term	Grade	Prefix & Number	Hours	Term	Grade	Prefix & Number	Hours	Term	Grade
EPRS 8500 or 8530	3				3				3		
EPRS _____	3				3				3		
EPRS _____	3										
Two Advanced Research Methods Courses					3				3		
_____	6										
EPY _____ or EPSF _____	3				3				3		
					3				3		
					3				3		
<u>DISSERTATION:</u> 15 Hours											
_____ 9990	15										

NOTE: (1) No coursework that has been completed more than 7 yrs prior to admission to candidacy may be used to meet degree requirements. (2) All transfer credit listed on program of study (i.e., credits from other institutions, non-degree, Ed.S., Ph.D.) must be indicated with an asterisk. Please attach a copy of the transcript, excluding GSU, showing coursework taken. A minimum of 24 sem. hrs. must be earned in the doctoral program at GSU; the 24 hr. minimum may not include transfer credits from other institutions, another doctoral program, a specialist program, or the non-degree status. The use of non-degree credits is limited to a maximum of 9 sem. hrs. and is included in the hours allowed in transfer. DEADLINE FOR ADMISSION TO CANDIDACY IS _____ (GSS use only)

DOCTORAL ADVISORY COMMITTEE

_____ Initial Advisory Committee

APPROVALS

_____ Revised Advisory Committee

Student Signature _____	Date _____		
Major Advisor/ Committee Chair _____	Dept. _____	Signature _____	Date _____
Committee Member _____	Dept. _____	Signature _____	Date _____
Committee Member _____	Dept. _____	Signature _____	Date _____
Committee Member _____	Dept. _____	Signature _____	Date _____
Department Chair _____	Dept. _____	Signature _____	Date _____

AFTER all signatures of above are obtained, submit form to the Office of Graduate Student Services (GSS), Suite 300 College of Education & Human Development.

Monitored by GSS:	Date:	Associate Dean for Graduate Studies:	Date:
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Change in Doctoral Program of Study Form

Name: _____ Panther ID: _____

Email: _____ Telephone: _____

Changes to courses listed on the original Program of Study/Doctoral Advisory Committee form must be approved by the major advisor. The student must provide each committee member with a copy of the changes requested. Any deviations from program requirements as listed in the catalog must be submitted via the Petition for Waiver or Variance form. To complete this document, refer to the “Policies Governing the Doctor of Philosophy Degree” section and appropriate departmental section of the graduate catalog.

NOTE: No coursework that has been completed more than seven years prior to admission to candidacy may be used to meet degree requirements.

ORIGINAL COURSE ON PROGRAM OF STUDY FORM	SEMESTER HOURS	NEW COURSE ON PROGRAM OF STUDY FORM	SEMESTER HOURS

Student Signature _____	Date _____
Major Advisor/ Committee Chair _____	Dept. _____ Signature _____ Date _____

AFTER signature obtained, submit form to the Office of Graduate Student Services (GSS), Suite 300 College of Education & Human Development or by emailing cehdgrad@gsu.edu.



College of Education & Human Development
Report of Comprehensive Examination

Name _____ Panther # _____

Email _____ Telephone _____

Doctoral Comprehensive Examinations were administered to the above named doctoral student in the Department of _____ on _____.

The following results are reported:

Passed Failed

Comments:

Signatures below indicate acknowledgment of results reported above.

APPROVALS

Student Signature		Date
Major Advisor/Committee Chair	Signature	Date
Committee Member	Signature	Date
Committee Member	Signature	Date
Committee Member	Signature	Date
Department Chair	Signature	Date

AFTER all signatures of above are obtained, submit form to the Office of Graduate Student Services (GSS), suite 300 College of Education & Human Development.



College of Education & Human Development

Guidelines for the Announcement of Prospectus Presentation

- The form is available at <https://education.gsu.edu/admissions/graduate-student-resources/>.
- The time, with *a.m.* or *p.m.*, is indicated.
- The location, with *room number and building*, is indicated.
- Required signatures (major advisor, department chair and associate dean) are affixed, *using blue ink*.
- Acronyms do not appear in the abstract title.
- Acronyms used in the body of the abstract are spelled out the first time they appear and are followed by the acronym, parenthetically [e.g., Graduate Record Examination (GRE)]. The acronym may then be used throughout the remainder of the abstract.
- The Abstract is no more than 350 words; title and headings do not count.

REMINDERS:

1. Carefully read the current *Deadlines for Doctoral Candidates*.
2. Contact the business manager in your department to reserve a room in which to hold your presentation.
3. Defense must be held between the first day of class and the last day of the term.
4. The original announcement signed by major advisor and department chair must be received by Dr. Kris Varjas, Associate Dean for Graduate Studies and Research, Dean's Office, 10th floor CEHD, at least fifteen calendar days prior to the date of presentation.
5. Submit an electronic copy of the prospectus to The Office of Graduate Student Services general e-mail account at coedissertations@gsu.edu at least fifteen calendar days prior to date of presentation.
6. You should provide a copy of the announcement to each member of your committee.
7. If you submit an announcement of presentation that is not in proper format, contains errors, is in violation of the fifteen-day rule, or is not accompanied with one copy of the completed prospectus in proper form, you may be required to reschedule your presentation and submit corrected original.
8. If one of your committee member does not hold graduate faculty status in the College of Education & Human Development, please submit a Vitae along with the dissertation announcement to the Associate Dean of Graduate Studies and Research.
9. Dr. Kris Varjas, Associate Dean for Graduate Studies and Research, will forward approved original announcement to the Office of Graduate Student Services.



Degree Type (check one): Ed.D. Ph.D.

Major advisor: _____ Dept: _____

Date & Time: _____ Location: _____

Major Advisor _____ Signature _____

Committee Member _____ Dept/College _____

Committee Member _____ Dept/College _____

Committee Member _____ Dept/College _____

Committee Member _____ Dept/College _____

Department Chair _____ Signature _____

Associate Dean _____ Signature _____

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College of Education & Human Development
Recommendation for Doctoral Candidacy

Name _____ Panther ID _____

Email _____ Phone _____

The Dissertation Advisory Committee recommends the above named student to candidacy for the Doctor of Philosophy or Doctorate of Education degree. It is expected that this degree will be conferred _____ Term, _____ . All requirements for candidacy checked below have been completed:

- Doctoral program of study and any changes to the doctoral program has been filed.
- All academic coursework has been completed.
- Summary of residency activities and outcomes have been approved by major advisor.
- Doctoral comprehensive examination has been completed and the report of comprehensive exam report has been submitted.
- A prospectus has been successfully presented and approved by the dissertation advisor committee and the application form for the protection of human subjects has been submitted to the Institutional Review Board, if applicable.

APPROVALS

Signatures below indicate that the above named student has been recommended to candidacy for the Doctor of Philosophy (Ph.D.) or Doctorate of Education (Ed.D.) degree in the College of Education & Human Development at Georgia State University.

Major Advisor/ Committee Chair:	Signature:	Date:
Committee Member:	Signature:	Date:
Committee Member:	Signature:	Date:
Committee Member:	Signature:	Date:
Committee Member:	Signature:	Date:
Department Chair:	Signature:	Date:

AFTER all signatures of above are obtained, submit form to the Office of Graduate Student Services (GSS), suite 300 College of Education & Human Development or by email to cehdgrad@gsu.edu.



College of Education & Human Development

Guidelines for the Announcement of Dissertation Defense

- The writable form is available at [Graduate Student Resources](#).
- The time, with *a.m.* or *p.m.*, is indicated.
- The location, with *room number and building*, is indicated.
- Required signatures (major advisor, department chair and associate dean) are affixed, *using blue ink*.
- Acronyms do not appear in the abstract title.
- Acronyms used in the body of the abstract are spelled out the first time they appear and are followed by the acronym, parenthetically [e.g., Graduate Record Examination (GRE)]. The acronym may then be used throughout the remainder of the abstract.
- The Abstract is no more than 350 words; title and headings do not count.

REMINDERS:

1. Carefully read the current *Deadlines for Doctoral Candidates*.
2. Contact the business manager in your department to reserve a room in which to hold your presentation.
3. Defense must be held between the first day of class and the last day of the term.
4. The original announcement signed by major advisor and department chair must be received by Dr. Kris Varjas, Associate Dean for Graduate Studies and Research, Dean's Office, 10th floor CEHD, at least fifteen calendar days prior to the date of presentation.
5. Submit an electronic copy of the dissertation to The Office of Graduate Student Services general e-mail account at coedissertations@gsu.edu at least fifteen calendar days prior to date of defense.
6. You should provide a copy of the announcement to each member of your committee.
7. If you submit an announcement of defense that is not in proper format, contains errors, is in violation of the fifteen-day rule, or do not submit the electronic copy of the dissertation (including all front matter) in proper form, you may be required to reschedule your presentation and submit corrected original.
8. If one of your committee member does not hold graduate faculty status in the College of Education & Human Development, please submit a Vitae along with the dissertation announcement to the Associate Dean of Graduate Studies and Research.
9. Dr. Kris Varjas, Associate Dean for Graduate Studies and Research, will forward approved original announcement to the Office of Graduate Student Services.

Student's name: _____ Panther ID: _____

Major advisor: _____ Dept: _____

Dissertation title:

Date & Time: _____ Location: _____

Major Advisor/Chair _____ Signature _____

Committee Member _____ Dept/College_____

Committee Member _____ Dept/College _____

Committee Member _____ Dept/College _____

Committee Member _____ Dept/College _____

Department Chair _____ Signature _____

Associate Dean _____ Signature _____

Abstract

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